

Lake Mohawk Country Club Beach and Dock Association Rules and Regulations

Regulations by the individual beaches must not conflict with the rights and privileges of the members to use Club property as outlined in the by-Laws or as established by the rules and regulations of the Trustees.

Regulations by the individual beaches may not supersede or conflict with provisions of the LMCC By-Laws currently in effect.

I. Name and Location

Beach 6 and Beach 6 Docks run as one organization and work together for the good of both the Beach as well as the Docks.

Name

Balanced Rock Beach Association aka Beach 6

Location

Beach 6 in Section 6 of Lake Mohawk Country Club at the corner of East Shore Trail and Maple Parkway.

Block: 90

Lot: 21

Mailing Address

P.O. Box 462 Sparta, NJ, 07871

Comments:

Use of the beaches is restricted to members of the Club in good standing or guests of members by presentation or display of proper identification. Use of the docks is restricted to members of the Club in good standing who have also paid for use of a slip on that dock and their guests by presentation or display of proper identification.

Each beach insofar as it is practicable shall be under the control of a Beach Committee organized by the members living within the area served by the beach or who regularly choose to patronize the beach.

II. Membership

1. Classification of membership

Anyone who actively takes part in attending the beach and beach functions, as well as volunteers their time either at beach clean ups, dock days, committee work etc... This is all in addition to making their annual voluntary donation for the past two consecutive years, is considered and Active Member in good standing with Beach 6. They must agree to abide by all rules and regulations set forth in this document and the LMCC bylaws as well as remain in good standing with the Lake Mohawk Country Club.

Membership shall be terminated when any member ceases to be a proper owner or tenant in the Lake Mohawk Reservation or if they fail to keep their membership with both LMCC and Beach 6.

2. Donations/Fees structure

The annual voluntary donation amount is set by the Officials and is based on needs of the beach and the quality of life of Beach 6, it is sent out in a dues mailing annually. Currently the donation is set at \$35.

3. Privileges outlined based on “Active Members” vs. “InActive Members”.

Membership in the Beach 6 community shall be limited to “Active Members” of the Beach 6 Community that are in good standing with the LMCC.

All Active Members of the Beach 6 community and their guests shall have equal rights of participation in activities of the beach. An Active Member of the Beach 6 community has full use of the beach and lake in addition to the full amenities of Beach 6. Including but not limited to, the docks (for those who have slip privileges), the floating dock and slide, the shed, the picnic tables, the tent, any cooking facilities, bocce courts, swings, and any other recreational facilities that was put there by the members of Beach 6.

Anyone not able to present proper ID in accordance with the LMCC rules will be asked to leave the premises.

III. Officers and Elections

1. List of Officer Positions

Voting Board (these positions have a vote on any major/financial decisions that are made on behalf of Beach 6):

President, Vice President, Treasurer, Dock Chairman, and Maintenance Director.

Non-Voting Board (these positions are to be a resource and consulting body to the Voting Board and are to help further all objectives of the beach):

Secretary, Social Committee Director, Assistant Dock Chairman, Assistant Maintenance Director, Assistant Social Committee Director, Two Trustees.

2. List of Official Duties

All members of office should work together to accomplish beach goals and provide smooth operations for the Beach and Dock communities. All major decisions and monetary decisions on behalf of the beach and docks must be voted on by the five members of the Voting Board.

President: Makes general decisions on behalf of the beach/dock community. Determine what projects, events and expenditures should be brought to the Voting Board on the behalf of the beach and dock. Facilitate in the general operation in the beach and further any and all of the beaches goals and objectives. Act as the head of the beaches governing body as well as the primary liaison between the membership and the Voting Board/LMCC. The President is required to attend (if he/she cannot attend they should send another member of the Voting Board in their place) PAC meetings at the club which are held on a monthly basis.

Vice President: In the absence of the President or in conjunction with the President the Vice President will exercise all the powers and duties of the President.

Treasurer: Responsible for all financials of Beach 6 and its Docks. Collecting any donations or fees that are owed to Beach 6. Paying any bills or debts that the Beach/Docks may incur from the Beaches bank account. While at the same time making sure that there is at all times a dollar amount equivalent to the current bond for each boat slip in our docks. Keep the Beach 6 bank account and check book information. The Treasurer will be the primary check signatory for the account. However there must be a secondary signature on all checks and that second signature must be another member of the Voting Board who is a listed with our bank as a signatory. Any changes to the Voting Board that will affect our banking (new check

signatory changing of signatory etc...)will be reported to the bank by the Treasurer. Keep an accurate count on any money in or out of the beach while doing so by the the financial guide lines set fourth by the LMCC. This includes the finical reporting needs that are set fourth by the LMCC. Keep all receipts for up to 7 years. Keep a current up to date list of who is an “Active Member” of Beach 6. A request to see our account can be made by any “Active Member” of Beach 6 that is also in good standing of the LMCC with written consent of the acting treasurer (this is to ensure the requester is an “Active Member” of Beach 6). The member can then go to the club with the Treasurers written consent and view the accounts financial statement. At the annual Beach 6 meeting (time and date to be determined by the Voting Board) the Treasurer will bring with them a full copy of our seasons expenditures in a full financial report as well as a proposed budget for the next year.

Dock Chairman: To take charge of anything pertaining to the docks. Set up dock days, dock duty assignments, enforce rules, administer penalties/late fees, assignment of slips and locations, appointment of the Dock Committee of 5 members including themselves to help make decisions for slip related issues, assignments, etc...The Dock Chairman will also keep a detailed ledger of who attends any dock days, dock duties, and who volunteers additional time and helps with dock related maintenance.

Maintenance Director: Keep a log on any projects/ maintenance that needs to be done at the beach and set up and organize dates and times on when we will complete these tasks. Organize one beach clean-up at the beginning of each season (any additional on an as needed basis). Relay any needs or concerns for the beach/docks to the rest of the Voting Board so the issues can be addressed and/or brought to the attention of the LMCC if it is an issue that falls under their jurisdiction. All maintenance expenditures above \$500 must be approved by the Voting Board. The appointment of an Assistant Maintenance Director is left up to the Maintenance Director being that they will be working hand in hand together on most projects at the beach. The Maintenance Director must also keep a detailed ledger of any volunteers for any projects or attendance to beach clean ups.

Secretary: To attend all meetings that are held for Beach 6 and to keep detailed minutes for all of the meetings that can be supplied to anyone upon request. To prepare and distribute all necessary letters, publicity, and any other such reports as deemed necessary by the President. The Secretary will submit a copy of the annual meeting minutes to the LMCC. The Secretary is also responsible for distribution of the annual letter from the President to all members and potential members via email, as well as any articles that we have for The Papoose.

Social Committee Director: Organize beach activities, events, and the social calendar. Set up a beginning of the year Social Committee meeting to lay out the general foot print for the upcoming season's events. Promote sociability and the general welfare of the beach as well as to welcome and encourage any and all new members to join our community. All events that are scheduled should be run past the President to make sure there are no conflicts in scheduling or financial issues that should be brought before the Voting Board (if the event requires beach funding). The appointment of the Assistant Social Director is left up to the Acting Social Director since they will be working hand in hand on events, planning, etc.

Assistant Maintenance Director: Help further any objectives and goals of the Maintenance Director by working directly with them.

Assistant Social Committee Director: Help further any objectives and goals of the Social Committee Director by working directly with them.

Trustees: Must have served as a Beach 6 president for full term. To be a resource and consulting body to the entire Board as well as to further all objectives of the beach. Trustees can be nominated by any Active Member. This position has no term limits.

If any of these positions is vacated any property or documents pertaining to Beach 6 must be forwarded to a Beach 6 officer immediately.

Assistant Dock Chairman: Help further any objectives and goals of the Dock Chairman by working directly with them.

3. Qualifications for election

Any "Active Member" of Beach 6 in good standing with the LMCC may run for any position they wish. Intent to run for office must be submitted in writing to the current Board a minimum of 30 days prior to the annual beach elections.

4. Term of offices

Term for all offices is for 1 year and you may succeed yourself if there is no replacement or no other candidates to run against you.

5. Term Limits

Each officer shall be elected to a term of 1 years and may serve no more than six (6) consecutive full years. He/she shall not be eligible to run for office for a period of one (1) year (twelve months) after the end of his or her final term.

6. Vacancies

- a. The officers may declare a vacancy in the event that the officer no longer meets the qualifications for election or if the member is no longer in good standing with LMCC. In the case of a vacancy, due to any cause, the remaining officers shall elect a successor to hold office until the next membership meeting when his/her successor shall be nominated and elected to fill the unexpired term.
- b. If no candidate runs for the position of the outgoing officer, including one whose full six (6) years is expiring the officers shall elect a new officer to fill the vacant position, or elect the outgoing officer to return to serve until the next membership meeting, at which time the 12 month ineligibility period will commence.

7. Selection/election of officers

Elections will be held annually at a place to be determined by the board and will be held the Sunday before Labor Day. The determined location will be listed in The Papoose, if there are any changes it will be communicated via the current Beach 6 email list.

Any Active Member of Beach 6 who is in good standing with the LMCC and is over the age of 18 has the right to vote (limited to 2 votes per household).

8. Frequency of meetings, description of meetings, requirements for notices of meetings and agendas

Annual Meeting

There will be an annual meeting held on a date to be determined by the President. Notification of the annual meeting will be posted on the Beach 6 website.

The purpose of the annual meeting is to discuss beach finances, the wellbeing of the beach, discuss social calendar for the upcoming year and discuss any concerns Active Members may have.

Special Meetings

Special meetings may be called by the President at any time. Notification of the annual meeting will be posted on the Beach 6 website.

Any Active Member in good standing can request a special meeting. Requests for a special meeting must be made in writing to the Voting Board at least 60 days prior to the said meeting. This request must include the reason a special meeting is being

requested. The Board will then schedule a special meeting at a time and place to be determined and notify all “Active Members” in good standing of the reason for the meeting as well as the date and location of the meeting 30 days prior to the said meeting.

IV. Operations

1. The Beach/Dock organization is required to operate their areas in a proper and safe manner: following the LMCC By-Laws; policies of the Board of Trustees; LMCC Marine Regulations; State, County, and local health ordinances.

Work with LMCC to maintain the facilities in safe operating condition and in good repair. Ensure access to Club employees and professionals to verify compliance with insurance requirements, safe conditions, and proper levels of maintenance.

Regulations are to be adopted to ensure proper and safe conduct by those using the beach facilities. Beach 6 rules pertaining to safe conduct are posted at the beach

2. Dock organizations are responsible for consistent, fair, and equitable assignment and control of docking facilities.

Docks

Slips: All slips (location and availability) are assigned by the Dock Chairman with a majority vote of the Dock Committee.

The Dock Committee: a committee formed by the Dock Chairman that consists of the Dock Chairman themselves and four other “Active Members” of Beach 6 that are appointed by the Dock Chairman. The role of this committee is to determine by a majority vote, slip assignment, slip location, dock maintenance fees, late fees, any penalties that come from missing required obligations of slip holders as well as any other dock related issues.

Criteria: The criteria in which slips are given out is as follows. 1.) Anyone that would like to obtain a boat slip at Beach 6 must be an “Active Member” of the Beach 6 community and be in good standing with the LMCC. 2.) The waiting list. All members who wish to obtain a boat slip at Beach 6 must submit a written request to the active Dock Chairman stating their interest. 3.) The member must be voted on by the Dock Committee (voting is based on but not limited to Dock Day attendance, Beach Clean Up attendance, time volunteered at the beach for any maintenance, any time volunteered in organizing and running any beach or dock events, any time

volunteered by taking part in any committee work, this is all documented and kept by the board member assisted).

Slip Renewal: Slips are not permanent, each year slip holders must reapply for their current dock slip. This is automatically done by filling out and returning registration paperwork with any fees that are incurred and owed by the slip holder at beginning of upcoming season by the specified date. Dock members deemed not in good standing that have their slip revoked will not be issued a refund of their annual dock maintenance fee.

Dock Fees: Dock Maintenance Fees, Initiation Fees (which will be used for dock maintenance), and a refundable Bond are all to be determined by the Dock Committee and will be sent out via mail to slip holders 3 months prior to the start of the season. Final day to make payment is the first Dock Day of the season when the docks are put in the water. **NO BOAT CAN BE PLACED IN YOUR SLIP IF THERE IS AN OUTSTANDING BALANCE.**

Dock Days: We do two dock days each season, one to put the docks in, one to take them out. The date of dock days are determined by the Dock Chairman and notification will be given to all slip holders 30 days prior. All slip holders are required to attend all dock days. If slip holder cannot attend they are required contact the Dock Chairman for alternative arrangements. *Failure to do so may result in penalties, repeated offenses could result in loss of slip privileges.*

Dock Duty: Each slip holder is required to attend Dock Duty on their assigned day. Dates and times will be assigned each year by the Dock Committee and distributed to each dock member prior to the beginning of each season. If slip holder cannot serve assigned dock duty, they must send an alternative who must be over the age of 18. There is a sign in book in the shed and a security guard who may stop by, make your presence known to them. If slip holder does not sign in you will not be given credit for serving your assigned dock duty. This too is not negotiable. *Failure to serve dock duty may end up in penalties, repeated offenses could end up in loss of slip privileges.* Dock duties include and are not limited to closing up the beach by locking and securing the parking lot, gates, and shed, cleaning up the beach of any missed garbage and toys, as well as patrolling the docks, identifying and reporting any problems.

Penalties: Fines will be issued by the Dock Chairman/Committee for failure to uphold your obligations as a slip holder. Repeated failure to uphold your obligations may result in loss of your slip. Any penalties that are incurred by any slip holder will be sent to the slip holder prior to the start of the upcoming season. Final day to pay any

outstanding balance is the Dock Day at the beginning of the season. Again no boat can be placed in a slip if there is an outstanding balance.

3. Amenities

-Beach 6 owns and maintains all amenities.

-All amenities that are located at Beach 6 consist of but are not limited to: the tent, the shed, all picnic tables, the bocce ball courts, the docks, the grills, all beach toys and playground equipment, items contained inside the shed, as well as any other items, services, or facilities that are not supplied to the beach by the LMCC.

-All amenities are reserved for the sole use of “Active Members” of Beach 6 and their guests.

-Please allow all “Active Members” to enjoy all recreational facilities by being fair and allowing everyone to get chance. Whether on the grills or the bocce court.

-We do ask if any Active Member and their guests will be taking up more than one picnic table.

-Any Active Member who is cooking and serving food, please bring your food and beverages back to your table, do not take up common areas (for example the shed, grills, or common tables) with your own personal items. Active Members must clean / prepare amenities for the next guest.

-Any fishing that is done by an Active Member or their guests not be done within the confines of the swimming area, and all lines hooks poles etc., be kept clear from any boats docked in our slips.

4. Appearance, Cleanliness, and Orderliness

-The beach must always be kept neat clean and orderly at all times it is all club member’s responsibility for doing so.

-Beach 6 is a great recreational facility for a full day’s events Please take out all of your own garbage, we supply a dumpster all you have to do is walk it over there. This is our beach and it is only as nice as we keep it. There are no maids here.

-No glass is to be allowed on the beach.

-Please put away any materials that you may use when you are done with them, whether it be Bocce Balls, the fire pit, beach toys or cooking utensils...If you used it

put it back.

-If you do have a fire in the fire pit please extinguish any flames before you leave for the evening.

- Any member who has a fire at the Beach must adhere to rules posted per township fire permit.

-If you dig any holes in the sand please fill them in before you leave.

5. Parties

-Whether or not to have parties at the beach is left up to the sole discretion of the Voting Board for the active season.

-If it is determined that parties are allowed, fees and permits will be issued by the beach President.

- No unauthorized parties. Unauthorized be reported to the proper authorities and dealt with accordingly.

-If parties are allowed the host must fill out the proper paperwork obtained from the beach President in the form of a Party Permit, as well as paperwork that MUST be submitted to the LMCC Waterfront Director and if deemed necessary by the Waterfront Director they will add additional life guards on duty for the date of the party (which the host will have to cover the cost for). The cost of a Party Permit will be determined by the active Board and will be fair and consistent for all Active Members.

-If a party is allowed all guests must have a wrist band supplied by the host to signify the guest is with the party.

-If a party is allowed, only a specified amount of space at the beach (determined by the President and written in the permit) is to be taken up by the party. Leaving plenty of room for all other Active Members of the beach to enjoy the amenities.

-A party consists of any group of members taking up more than one picnic table.

6. The Beach/Dock Committee may purchase or recommend the purchase of equipment deemed necessary from funds allotted by the Trustees or otherwise obtained by the Committee. Any purchase over \$2500.00 must be submitted to the PAC Committee

for approval.

7. All Beach/Dock organizations are required to manage their funds through the accounting system provided by LMCC.
8. All permanent structures at each beach shall be owned by LMCC or an incorporated beach club.
9. The Beach Committees shall have the opportunity to assist in the selection of a lifeguard for their beach and together with the Waterfront Director, Head Lifeguard, Lifeguarding staff, and Security Staff shall be responsible for the enforcement of rules and regulations applying to all beaches and special rules and regulations applying to one or more individual beaches.

V. Changes to the Rules and Regulations

-Any and all amendments to the rules and regulations of Balanced Rock Beach Association, also known as Beach 6, shall be addressed at the annual meeting.

-Any Active Member can propose changes to the rules and regulations. Proposed changes must be submitted to the board in writing at least 60 days prior to the annual meeting. Proposed changes will be distributed to the current email list and posted on the Beach 6 website at least 30 days prior to the annual meeting.

-Amendments to the rules and regulations will be voted on at the annual meeting by Active Members if a quorum is in attendance. A quorum is one third of the Beach 6 membership. A two thirds vote is required for the passing of amendments. In the event a quorum is not met the amendments will be voted on by the Voting Board.

-If at any time, these rules and regulations, including any alterations or revocations in effect at that time, shall be found in conflict with the Bylaws, rules and regulations of the Lake Mohawk Country Club, then the Bylaws, rules and regulations of the Lake Mohawk Country Club shall take precedence, and conflicting paragraph repealed so as to conform with the Lake Mohawk Country Club Bylaws, rules and regulations.

-All questions of procedure NOT covered by these rules and regulations shall be governed by "Roberts Rules of Order".